



# Application for Special Land Use Review

3016 Lewis Ave.  
Ida, MI 48140  
(734) 269-3045

RECEIVED

PAID

Date Received: \_\_\_\_\_

Received by: \_\_\_\_\_

**TOWNSHIP FILE**

# SLU-\_\_\_\_ - \_\_\_\_  
(Year) (No.)

\$1,000 Fee (Non-refundable)

Receipt #: \_\_\_\_\_

Received by: \_\_\_\_\_

## GENERAL INFORMATION:

Name(s) of Legal Property Owner(s): \_\_\_\_\_

Address: \_\_\_\_\_

Parcel Number: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Name of Petitioner (if different than Owner): \_\_\_\_\_

Company: \_\_\_\_\_ Interest in Property: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Signature(s) of Legal Owner(s): \_\_\_\_\_

**SPECIAL LAND USE INFORMATION:**

Name of Project: \_\_\_\_\_

Description of Proposed Use: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Current Zoning: \_\_\_\_\_

General Location of Property: \_\_\_\_\_

Tax ID Number(s): \_\_\_\_\_ Land Area (in acres): \_\_\_\_\_

Legal Description (use separate sheet if necessary): \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Deed restrictions applying to property: \_\_\_\_\_

\_\_\_\_\_

A Site Plan has been submitted for review concurrent with this application for Special Land Use.

**SPECIAL LAND USE REVIEW:**

Describe how the proposed use establishes each of the following (use a separate sheet if necessary):

1. Will be harmonious and in accordance with the general objectives and any specific objectives of the Ida Township Master Plan:  
\_\_\_\_\_  
\_\_\_\_\_
2. Will be designed, constructed, operated, maintained and managed so as to be harmonious and appropriate with the existing or intended character of the general vicinity and will not change the essential character of the area:  
\_\_\_\_\_  
\_\_\_\_\_
3. Will not be hazardous or disturbing to existing or future neighboring uses:  
\_\_\_\_\_  
\_\_\_\_\_
4. Will be an improvement in relation to property in the immediate vicinity and to the Township as a whole:  
\_\_\_\_\_  
\_\_\_\_\_
5. Will be served adequately by essential public services and facilities or such services and facilities will be provided by the individuals responsible for the establishment of the proposed use:  
\_\_\_\_\_  
\_\_\_\_\_
6. Will not create excessive additional requirements or public costs for public facilities services and will not be detrimental to the economic welfare of the Township:  
\_\_\_\_\_  
\_\_\_\_\_
7. Will be consistent with and in accordance with the intent and purposes of this Ordinance:  
\_\_\_\_\_  
\_\_\_\_\_

**SITE PLAN REQUIREMENT:** The site plan and all related information as specified in Ida Township Zoning Ordinance section 3.4 is to be presented to the Planning Commission in fifteen (15) copies by the property owner or petitioner at least 15 days in advance of the regularly scheduled Planning Commission meeting at which the plan is to be first considered. Prior to presentation to the Commission, the property owner or petitioner shall have secured approval of the Monroe County Road Commission, Monroe County Drain Commission and the Monroe County Health Department if necessary. Copies shall be distributed to the following parties for review and information:

- One (1) copy to the Secretary of the Planning Commission.
- One (1) copy to the Township Clerk.
- One (1) copy to the Township Building Department.
- One (1) copy to the Township Fire Chief.
- One (1) copy to the Township Engineer.
- One (1) copy to the Township Planning Consultant.

**APPLICANT ACKNOWLEDGES AND AGREES THAT APPLICANT SHALL BE RESPONSIBLE FOR ANY AND ALL EXPENSES INCURRED IN REVIEWING AND PROCESSING THIS APPLICATION, INCLUDING BUT NOT LIMITED TO: THE TOWNSHIP'S PLANNING CONSULTANT AND ENGINEERING CONSULTANT REVIEW FEES, SITE PLAN REVIEW FEES, PUBLICATION COSTS, PUBLIC HEARING COSTS AND IDA TOWNSHIP ADMINISTRATIVE COSTS. IDA TOWNSHIP RESERVES THE RIGHT TO REQUIRE ADDITIONAL ESCROW AMOUNTS FOR COMPLEX PLANS OR WHEN ADDITIONAL EXPENSES ARE INCURRED DURING THE REVIEW PROCESS .**

**AFFIDAVIT:**

**This application provides authority for Township representatives to physically view and inspect the property.**

The undersigned says that (s)he is the (owner, lessee or other specified interest) involved in this petition and that the foregoing answers and statements herein contained and the information herewith submitted are in all respects true and correct to the best of the his/her knowledge and belief. The undersigned applicant further understands and agrees that the application process will not be completed until all escrow monies and application fees required by the township are paid to the township and all site plans and documentation required are received.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**SUBMISSION:**

Date received: \_\_\_\_\_

Received by: \_\_\_\_\_

Application Form complete and signed by property owner and applicant.

Accompanied by Site Plan Application

Fifteen (15) copies of all materials (forms, checklists, plans, etc.) submitted

*Applications must be received thirty (30) days prior to the next Planning Commission meeting to be eligible for placement on the agenda.*

**Payment:**

Fee Required: \$1,000 (Non-Refundable)

Fee Paid

Amount: \_\_\_\_\_

Receipt #: \_\_\_\_\_

Received by: \_\_\_\_\_

Applications will not be accepted without the appropriate fee paid.

**FILING:**

*For all new applications, a Township file number must be assigned and a new file must be created.*

Ida Township File Number assigned:

# **SLU-**\_\_\_\_-\_\_\_\_  
(Year) (No.)

New Township File created

Copies of forms/checklists made and originals retained for Township File

One (1) copy of all materials delivered to Township Engineer for review

One (1) copy placed in township file.

Copies delivered to Township Planner for review and distribution to Planning Commission

**Public Notice:**

*Notice of public hearings for special land uses must be published in the newspaper fifteen (15) days prior to the hearing, and distributed to the owners and occupants of all properties within 300 feet of subject property.*

- Legal Notice of Public Hearing delivered to newspaper for publication,

Date of publication: \_\_\_\_\_

- Legal Notice of Public Hearing delivered to owners and occupants of surrounding property (see above),

Date: \_\_\_\_\_

- List of recipients included in Township File

- Notice posted at Township Hall

Date posted: \_\_\_\_\_

**Planning Commission Action:**

Date of first PC Agenda: \_\_\_\_\_

Date of Public Hearing: \_\_\_\_\_

Planning Commission Action (choose one):

Recommend Approval, Date: \_\_\_\_\_

Recommend Approval w/ Conditions  
(description of conditions attached),

Date: \_\_\_\_\_

Recommend Denial, Date: \_\_\_\_\_

\_\_\_\_\_  
Planning Commission Secretary      Date

*After Planning Commission action, the application will be placed on the next available Township Board agenda.*

**Township Board Action:**

Date of TB Agenda: \_\_\_\_\_

Township Board Action (choose one):

Approval, Date: \_\_\_\_\_

Approval w/ Conditions (description of conditions attached), Date: \_\_\_\_\_

Denial, Date: \_\_\_\_\_

*Conditions placed on approvals must be addressed on revised plans and resubmitted for administrative review.*

All conditions of approval have been addressed on the revised plans, dated: \_\_\_\_\_

\_\_\_\_\_  
Township Clerk      Date

*Building permits may not be sought until all conditions of site plan approval have been addressed.*